

Minutes

13th WFDYS Meeting

16 – 20 February 2009

Washington D.C., and Silver Spring, Maryland, USA



World Federation of the Deaf Youth Section

World Federation of the Deaf Youth Section

AGENDA

1. Opening address
2. Roll Call
3. Approval of previous meeting minutes
4. Adoption of agenda
5. Approval of resignation by board member Juliette Dalle
6. Approval of new board member Florian Gravogl
7. Report from President and board members
8. News from WFD Secretariat/Board
9. Report from WFD camps and WFD World Congress
10. WFDYS funds and balance
11. Evaluation of WFDYS work in the last 6 months
12. Communication
13. Youth Officer
14. Frontrunners 4 project
15. OM/YOM Guidelines
16. Revision of WFDYS Camp Guidelines
17. Revision of WFDYS Action Plan 2007-2011
18. Publicity
19. Invitations
20. Future UNICEF/UN-related Youth conferences/meetings
21. Developing Countries
22. Any other business
23. Future WFDYS Board meetings
24. Closing

13th WFDYS MEETING

01. OPENING ADDRESS

1.1. Vice-President, World Federation of the Deaf Youth Section

Lars Knudsen welcomes all Board members with thanks for attending the 13th World Federation of the Deaf Youth Section meeting in USA.

Many thanks to Melissa Malzkuhn (Secretary) for organising the meeting along with the support of co-hosts Gallaudet University and the National Association of the Deaf. Melissa has worked very hard to schedule this meeting and I want to acknowledge that we all appreciate her time.

02. ROLL CALL

Present at the meeting were:

Lars Knudsen (LK), Denmark	Vice-President
Melissa Malzkuhn (MM), USA	Secretary
Hee-Kyung Cho (HKC), South Korea	Member
Roberto Suarez (RS), Spain	Member

Present, starting from agenda no. 4:

Florian Gravogl (FG), Austria	Member
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Late, arrived on February 18:

Juan Angel De Gouveia (JAG), Venezuela	President
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Apology Received:

Daniel Greenwood (DG), New Zealand	Member
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03. APPROVAL OF PREVIOUS MEETING MINUTES

Discussion: (LK) Accept our corrections as sent on email.

Decision: Corrections are accepted, as explained on email. The 12th meeting minutes (Indonesia, 2008) are approved.

04. ADOPTION OF THE AGENDA

Agenda is accepted.

05. RESIGNATION

5.1 Letter of Resignation from Juliette Dalle

Discussion: (LK) Board member Juliette Dalle sent us a letter of resignation, through email on 29 September 2008 giving in her resignation due to different reasons. I have already replied, through email, acknowledging her resignation and thanked her for her work with the WFDYS from 2003-2007, and partially through 2007-2011.

Decision: Juliette Dalle's resignation is accepted.

5.2 Juliette Dalle's role and responsibilities

Discussion: (RS) How will we determine or distribute Juliette Dalle's responsibilities among this board?

Responsibilities: 1) Treasurer, 2) Children Camp in Venezuela 2010, Contact Person, 3) Developing Countries, focusing on Africa, Contact Person.

(LK) I already accepted the role of the Treasurer in our last meeting in Indonesia. But, we can re-evaluate the responsibilities and reassign as we see fit. We should not assign all of her roles to Florian Gravogl entirely.

Decision: During the evaluation process (on the agenda), we will reassign Juliette's duties to board members accordingly.

06. APPROVAL OF NEW BOARD MEMBER

6.1 Approval of Florian Gravogl as Board Member

Discussion: (LK) After Juliette's resignation, some of us have discussed how we could keep the work of the WFDYS going efficiently and it has been made clear that it would be a good decision to find a replacement. Now, this situation is new for the WFDYS because we do not have a clear procedure on a replacement. Therefore, we looked back to our elections at the Youth General Assembly in Madrid 2007 and re-examined our candidates. Florian Gravogl is still an eligible candidate, as the other candidate is currently a board member for EUDY, and the other candidates were Daniel Greenwood, Roberto Suarez, Hee-Kyung Cho, and Juliette Dalle. I discussed this situation with Knud Soondergard, WFD-WFDYS Liaison, and he agreed that the paperwork for Florian Gravogl is still usable, as the Austrian Association of the Deaf has signed it for "four years" of service on the WFDYS board.

This means that Florian Gravogl is automatically a potential candidate again; and since he is the only one available to accept our invitation, our offer for him to join the board has been sent to Florian and the Austrian Association of the Deaf.

MM has sent several letters (through email) to the Austrian Association of the Deaf. They have declined support; but Florian Gravogl offered to fund his own travels himself. MM sent another letter asking if they would accept this arrangement instead; but they have not replied.

With their lack of reply, LK has approached our WFD-WFDYS Liaison for clarification and it has been determined that we can proceed with the invitation because the paperwork is still valid from the YGA in 2007.

Decision: Florian Gravogl is approved as a Board Member of the World Federation of the Deaf Youth Section, starting from February 16, 2009 to the YGA in South Africa in 2011.

Action: MM to inform WFD of a new board member; and to have a task committee to focus on updating the internal rules to include a procedure on resignation/appointment of board members. *Discussion on internal rules for a procedure is to be added to the 14th meeting agenda.*

07. REPORT FROM BOARD MEMBERS

7.1. Signed Report from Juan Angel De Gouveia, President

None; JAG is still absent.

Decision: JAG will give his report when he arrives.

7.2. Signed Report from Lars Knudsen, Vice-President

(LK) After our meeting in Indonesia, most of my work and energy focused on our situation with the Slovakia Deaf Youth Association on the Jr. Youth Camp. I am glad to say that we have resolved the situation and that the Norwegian Association of the Deaf is hosting the camp. I have been in close contact with representatives from Norway regarding the camp planning and I will continue to communicate to ensure a successful Jr. Youth Camp in August 2009.

I gave a presentation at Danish Deaf Youth Association's General Assembly on 25 October 2008 on the work of WFDYS.

I met with several delegates from Frontrunners 4 (leadership training programme in Denmark) on the possibility of setting up a survey project. This will set a collaboration between WFDYS and Frontrunners 4.

I have been in contact with the President of European Union of the Deaf Youth, Jenny Nilsson (from Sweden), about strengthening communication with EUDY and WFDYS. We recognised a conflict in our dates with Jr. Youth Camps, and agreed that this conflict

should not happen again. We both want better and open communication between EUDY and WFDYS, so we can support their work and they can support our work.

I have met with our WFD-WFDYS Liaison, Knud Soondergard, frequently to discuss different issues including WFDYS news and WFD news.

I have been acting President, for JAG, since last Fall as you know he is busy with his personal situation.

Decision: Report accepted.

7.3. Signed Report from Melissa Malzkuhn, Secretary

(MM) In the time between our meeting in Indonesia to now, I've been working on WFDYS website, email correspondence including these sent from our contact page on the website, and I also submitted our news to Phillipa Sandholm, WFD Administrative Secretary, for the WFD Newsletter.

In addition to that, I tried to organise our meeting in USA during the first week of December but we agreed to postpone it to February because most board members couldn't attend.

I worked with several contacts at Gallaudet University and National Association of the Deaf to make the meeting happen; including sponsorship for accommodation, meals, and in organising our presentation and a fundraising party.

I also went to Bratislava, Slovakia in September 2008 for the Deaf Days conference to present on Establishing a Deaf Youth Organisation. I met up with JAG there.

I went to Lisbon, Portugal in October 2008 to present on Audism for their Deaf Culture conference hosted by their Deaf Association.

Lastly, I am happy to announce that America now has a Deaf Youth organisation called Deaf Youth USA (DYUSA). They have their own board now, and have two board meetings so far, and will have a second camp in Colorado this summer. I am serving as an Advisor.

Decision: Report accepted.

7.4. Signed Report from Roberto Suarez, Board member

(RS) I gave a presentation in Tenefire, Canary Islands, Spain, about our meeting and experience in Indonesia.

In November, during the Spanish Association of the Deaf board meeting, I made two proposals relevant to the work of the WFDYS. I proposed that my NAD help look for

funding to sponsor South America deaf youth to attend WFD camps. They accepted the proposal and will look for funding to hopefully sponsor some deaf youth.

My second proposal was to have Spain provide people to evaluate and clarify the number of deaf youth organisations in the world. Spain agreed, on the condition that if they can find people affiliated with universities to help with the project design, along with support from WFDYS.

My responsibility as the Jr. Youth Camp Contact Person has ended when we cancelled our camp location with Slovakia. I would like to propose that I take on the responsibility of becoming the contact person for Children Camp in Venezuela 2010.

Also, for my role as the South America contact person, I have sent JAG several emails asking for the correct contact information. To this date, I have yet to receive the right information or the procedure on how I can start my contacts with Deaf Youth in South America.

Decision: Report accepted.

Action: LK to contact Knud Soondergard for the right contact for South America regional secretariat(s) and deaf youth organisation.

7.5. Signed Report from Hee-Kyung Cho, Board member

(HKC) I have been busy with my move to USA and in starting my studies at Gallaudet University.

I am glad to report that Asia-Pacific will officially establish a deaf youth regional secretariat/organisation in November 2009. South Korea is also working on establishing a deaf youth organisation this upcoming March or April 2009.

Decision: Report accepted.

7.6. Report (Email) from Daniel Greenwood, Board member

In summary from email:

- DG has a health condition and has been recovering; and have cut down on some responsibilities.
- No word with COC in South Africa since November 2008. DG will contact them again soon.
- Deaf Youth Aotearoa (NZ Deaf Youth) has discussed about setting up an Oceania Deaf Youth Camp, hosted in Fiji, but there remains some issues to be cleared up with the Deaf Association of New Zealand.

- I am disappointed about the delay of WFDYS Board Meeting in New Zealand, to be held at the same time with the Deaf View Conference. This has been delayed to 2010.

Decision: Report accepted.

7.7. Report from Florian Gravogl, Board Member

(FG) Since this is my first meeting, instead of a report, I would like to give you an idea of my strengths, from what areas I feel I can contribute the best to WFDYS. I am knowledgeable and skilled in the following areas: media, website programming, filming, editing, and graphic design. I am comfortable with technology.

As for my past work, I have attended the WFD Youth Camp in Canada, Scandinavian camps, camps in Europe, and Austria, as well as Vienna's deaf youth camps. I enjoy working at camps very much.

Next month, I will start my responsibility as the President of Vienna's Deaf Association (regional).

Decision: Report accepted.

08. NEWS FROM WFD SECRETARIAT/BOARD

8.1 Youth Ordinary Membership

From WFD Board Meeting (September 2008 in Chile), Agenda No. 22.3:

It is now possible for independent national youth organisations to become a Youth Ordinary Member of the WFD. The MAG discussed the procedure and conditions for admitting YOM as member. It was agreed to follow the same procedure as for Ordinary Members (Application form, Statutes and Questionnaire).

The MAG also discussed if the WFDYS shall be involved in the admission procedure or the whole process should be left to the WFDYS.

Decision: The Board agreed that the admission be discussed with WFDYS who will present a proposal at the next Board meeting.

8.2 YOM fees

From WFD Board Meeting (September 2008 in Chile):

As proposed from WFDYS meeting in Indonesia 2008,

- 8.2.1 YOM fees (15% in accordance with OM fees): Approved by WFD
8.2.2 YIM fees, 25 euros for group 1 & 2, and free for group 3 & 4:
Approved by WFD

WFD Proposed:

- 8.2.3 YOM fees, 20% goes to WFD and 80% goes to WFDYS
8.2.4 YIM fees, 100% goes to WFDYS

Decision: This above is approved.

8.3 Situation with Slovakia

From WFD Board Meeting (September 2008 in Chile), Agenda No. 22.6.1:

Mr. Gouveia gave a detailed report about the situation in Slovakia where it is very unclear if it still is possible to set up a WFDYS secretariat. No official information had been received but rumours says that a person who had taken the initiative for a joint WFDYS and EUDY secretariat had disappeared with a large amount of money and that two EUDY's employed persons had left the office after one month because they did not receive their salary and were working with other issues than those foreseen for (European youths).

During the WFDYS meeting in October 2007, a letter was received from the Slovakia Deaf Youth Organisation with an offer to set up a permanent WFDYS office in Bratislava. The WFD Board had agreed first to contact OM of Slovakia for its opinion and then to set up a contract between the WFDYS and the Slovak Youth Organisation for details about employment, tasks, etc.

The contract would be signed first when it had been approved by the WFD President and secretariat.

As much of the information rumours, the WFD Board asked the WFDYS to discuss the situation and then come back to the WFD board with a proposal of what should be done.

Decision: The WFDYS to discuss the situation and – if necessary – to come up with a proposal to the WFD Board. No contract may be signed until the WFD Board has agreed.

8.4 Jr. Youth Camp in Slovakia 2009

From WFD Board Meeting (September 2008 in Chile), Agenda No. 23.6.2:

Mr. Gouveia explained that no bids had been received before the WFDYS General Assembly in Madrid, 2007. At the WFDYS General Assembly, Slovakia won the bid to organise the WFDYS junior camp in 2009. Slovakia had agreed to follow the WFDYS guidelines but had now proposed two changes: 1) Expand the camp from 10 to 14 days and 2) to enlarge the number of participants from 200 to 500.

Mr. Gouveia had met the chairman of the Slovak Youth Organisation, Mr. Jaromir in Bratislava recently and after having consulted Mr. Søndergaard (liaison WFD-WFDYS), the WFDYS accepted to expand the camp to 14 days (because of a much lower price for 14 days) but keep with a maximum of 200 participants.

After having explained the situation, it was proposed that Slovakia must provide full information, copy of contracts and financial support within two weeks

Decision: The Board accepted the proposal.

8.5 Advertisement on the WFDYS homepage

From WFD Board Meeting (September 2008 in Chile), Agenda No. 23.6.3:

WFDYS asked if it is possible to have an advertisement on their newly opened homepage.

Decision: The Board decided that WFDYS will have to contact Ms. Laura Pajunen.

Discussion: (MM) I am not clear about this because we did not propose to advertise on our website. (LK) We need to ask Juan about this.

Action: Clarify with JAG.

Follow up: (JAG) I went to Slovakia in September 2008 for their Deaf Days conference, and I had a meeting with Jaroslav Ceharik. He wants to get advertisements added on the website: www.supportwfdys.org, and that is why I asked for WFD Board's approval.

Decision: Any new issues arising needs to be checked with WFDYS before they are presented to the WFD board.

09. REPORT FROM WFD CAMPS AND WFD WORLD CONGRESS

9.1 Report on WFD Jr. Youth Camp 2009

9.1.1 Cancellation with Slovakia

Discussion: (LK) I would like to explain this with clarification that we cancelled our agreement with Slovakia COC in hosting the Jr. Youth Camp 2009 because they failed to meet our requests on providing evidence on budget, contract, and to comply with camp guidelines.

Decision: Approved the cancellation of camp with Slovakia.

9.1.2 Letter from South America

Discussion: (LK) WFDYS received a letter and a vlog from a number of deaf youth in South America, representing all countries, asking us to “not cancel the Jr. Youth Camp.” MM made a vlog and composed a letter in response, explaining that the camp is not cancelled, but has moved to another location with a new host country.

(JAG) On record, the letter we received from South America was from various youth “representatives” but not from the official regional secretariat of South America.

Decision: None

9.1.3 New host country for Jr. Youth Camp

Discussion: (LK) Norwegian Association of the Deaf offered to host the camp after they learned of our cancellation with Slovakia; and after negotiating the dates back and forth for almost a month, we agreed that Norway would be the host of Jr. Youth Camp in 2009. We hoped it would happen at a different week to avoid a conflict with EUDY’s Jr. Youth Camp.

Approved: The camp will be during 2 – 9 August 2009, in Aal, Norway.

9.1.4 Camp details

a. Application form: Approved with the following suggestions; 1) Add Norwegian Association of the Deaf and WFDYS logos on it, 2) Headline showing the difference in application form for camper and leader, 3) Note spelling mistake on leader application form “og” to “go”, 4) Add a third line of signature from Deaf Association President or CEO to make it official, 5) Add for camper application: “Must be deaf”.

Discussion: (MM) The age limit for leaders is 21 – 30; whereas our camp guidelines say 18 – 30. I do not have a problem with 21 – 30; but should we be consistent with age limit for leaders? (FG) We should be consistent because for some countries it may be confusing. We should bring this up in the YGA and let the delegates decide.

Action: Bring up in camp guidelines revision about the age limit for leaders.

Suggestion to add a note that once the application is approved by Deaf Association and the COC, the COC will request for flight information.

b. Theme: Proposed theme is “Deaf youth and leadership for the future” – approved; but our proposed theme is: “Building Leadership for Deaf Youth of the Future” – up to Norway COC. Final theme: “Building Leadership for Deaf youth in the Future” – Approved.

c. Location: Approved, because Norway has hosted numerous of camps at the same location.

d. Number of participants: Approved; with a note informing Norway that alternatives could be considered in case number of participants do not exceed the limit, which would allow each country to send up to 4 delegates instead of 2. Some countries will also request to send 2 leaders in accordance with their law in supervising minors.

e. Fees: 250 euros for each participant/leader and 150 euros for each participant/leader from developing countries.

f. Application deadline: 30 April 2009, approved.

g. Logo: We suggest Norway to design a logo for the camp.

Action: MM to compose letter and send WFDYS logo to Norway.

9.1.5 Contact Person for Jr. Youth Camp

Discussion: RS proposes that LK becomes the official contact person for the Jr. Youth Camp 2009 in Norway.

Decision: Approved, LK will be the contact person.

Action: LK will travel to Oslo, Norway on March 7th to meet with COC and discuss about the camp. LK will discuss about having a media/video consent form signed by participants and by participants’ parents and/or legal guardians, so we can film at the camp and distribute media footage. Consent form should be attached with the second letter when application goes through. LK also will do a vlog about the camp.

9.2 Report on Children Camp, Venezuela 2010

Discussion: WFD Children Camp responsible contact person has been Juliette Dalle but she resigned and there has been no further contact. A new contact person needs to be appointed.

MM proposes that RS be the contact person for this camp, and it will be easier because his native language is Spanish and Venezuela is a Spanish speaking country. All documents can come in both languages but English is still mandatory.

Decision: Approved. Roberto Suarez will be the contact person for Children Camp in Venezuela, 2010.

9.3 Report on Youth Camp, South Africa 2011

Discussion: DG sent us an email stating that he did not have any further contact with South Africa COC since November 2008. DG sent them emails twice.

Decision: DG to re-establish contact with COC and update us with the progress in our next meeting in Norway.

Discussion: (JAG) When I attended the WFD Board meeting in Chile, I talked with Colin Allen about World Congress as he is the liaison between WFD and South Africa COC. I informed him that our camp guidelines have changed. We will allow up to 200 participants.

9.4 World Congress

9.4.1 Schedule

Discussion: (LK) In our previous meeting minutes, we agreed that we would start the planning for Youth General Assembly now. I propose that we hold this till our next meeting when we have more information.

Decision: Planning for the YGA will start in our next meeting (Norway, August 2009).

Discussion: (LK) I have received a link to the World Congress website from a friend: www.wfd2011.com and I found that there isn't a mention on a Youth Special Interest Group for the Congress. I asked Knud Soondergard about it and he said that the WFD Board has a working group led by Colin Allen to prepare the World Congress details. They have sent emails to JAG but did not hear back from him.

Decision: MM to compose a letter to WFD Board to request them to add a Youth SIG and to add information on Youth Camp on the official World Congress website. This letter should go to both WFD and South Africa COC.

9.4.2 Youth Programme during World Congress

Discussion: (JAG) At the WFD Board meeting in Chile, I talked with Colin Allen about Congress program and youth. He agreed that youth would be added to the program: "Human Rights and Youth."

10. WFDYS FUNDS AND BALANCE

10.1 WFDYS Balance

Discussion: (LK) According to the information I received from Knud Soondergard, the WFDYS has a total of 9.036,80 euros in the bank. We have increased through three key donations: 1) Juhana Salonen's donation of 1,000 euros, 2) Frontrunners 3 sold DVDs to fundraise for us, at 330,00 euros, and 3) Frontrunners 4 hosted a party and raised more than 2.800,00 euros.

Decision: MM to compose a thank you letter to Frontrunners 3 for DVD sales.

10.2 Budget

Discussion: (MM) We need to add our overall budget on top of this bank information. For instance, I've made donations twice to cover our website hosting fees (around 100 USD) and we will be paying our website designer 300 euros. We should maintain an operating budget separately from what is shown in our bank account.

Decision: LK will develop a budget spreadsheet on our expenses and donations.

11. BOARD MEMBERS EVALUATION OF PERFORMANCE IN THE LAST SIX MONTHS

The board made evaluations on their performance in the past six months. It has been agreed that JAG needs to communicate more frequently and he needs to do the following: 1) Arrange travel in advance; 2) Work on youth officer project; 3) Reply to emails effectively; and 4) Clear up with South Africa COC about camp and congress schedule.

12. COMMUNICATION

12.1 Deadline in email responses

Discussion: (LK) General communication among the WFDYS board need to improve, in particularly, the past six months. We need to set up deadlines for our reply time with emails. If there is no reply; other board members will proceed with the work rather than wait.

(MM) I agree with LK on the deadlines for our external and internal communication but we need a system to reinforce us in replying.

(LK) I also want to add that if you have any issues, personal or business, that will prevent you from focusing on WFDYS work, you are required to inform the President that you cannot participate for a specific time.

Decision: For all internal communication, the deadline to reply is one week; for all external communication, the deadline to reply is two weeks. If board member cannot work for any reasons; he/she must inform the President the specific length of time that he/she cannot work.

12.2 Automated group email system

Discussion: (FG) We need to set up an automated group email system with wfdyouth@gmail.com, so everyone in WFDYS will receive all emails that has been sent to that main email.

(JAG) I will send you all emails from the last couple of months I have received, mostly from WFD.

Decision: MM will set up Google Groups and inform Phillipa Sandholm (WFD Secretariat) and Knud Soondergard (WFD-WFDYS Liaison) about the email set up.

12.3 WFDYS Website Comments

Discussion: (MM) I think we need to develop a FAQ to add on the website to save my and some of your time in replying to different kinds of questions. Not only that, we should assign some specific topics among ourselves so I do not have to reply to all the emails I receive.

Decision: See chart below for assigned topics, and the deadline to reply to WFDYS Website Comments will be a month (30 days).

Juan	Lars	Melissa	Choy	Florian	Daniel	Roberto
COC Africa	Norway 2009	Website	Asia-Pacific	Website	Camp Durban	Camp Venezuela
UNICEF	EUDY	Blog	Treasurer	YOM Survey	Oceania	South America
WFD Congress		Email System	Business Card	SupportWFDYS	Camp Guidelines	Camp guidelines
Youth Officer		Official correspondence		Statistics		
WFD Board	WFD Board	FAQ / Fact Sheets				
Action Plan	YOM/OM	YOM/OM				
WFDYS Awards	Action Plan	North America				
Russian Children Festival	WFDYS Expert Panel	WFD News				
	Developing Countries volunteer					

	guidelines					
	Planning meeting/Agenda					

12.4 Individual meetings

Discussion: (LK) I propose to have a monthly individual meeting with each of you to follow on your progress, to update each other on WFDYS work, and keep our communication more efficient. We can meet once a month through OOVOO/Skype/Camfrog/iChat (to be determined).

Decision: LK will set up a schedule for all to meet monthly; to be evaluated in our next board meeting in Norway (July/Aug 2009).

12.5 Track document changes

Discussion: (FG) I propose to add dates (in a footer) on the bottom of our documents to show our progress and not to confuse when we update the documents, e.g. Camp Guidelines.

Decision: All documents are required to have dates added on the bottom.

13. YOUTH OFFICER

13.1 Update with Slovakia

Discussion: (JAG) When I was in Slovakia during the Deaf Days 2008 conference in September, I met with Knud Soondergard. He advises to develop a contract for the Youth Officer position, between WFDYS and Slovakia.

When we establish a WFD youth officer position, we will need an actual office, job position, equipment and support, which of course, would be specified in a contract.

I understand there are some problems with Deaf Days 2008 conference, which might made it more difficult to have a youth officer position.

Decision: Seek another solution to the goal of establishing a youth officer position.

13.2 Internship position for Youth Officer

Discussion: (MM) I propose for an internship position to be set up with Gallaudet or we could advertise what we need in regards of establishing a youth officer position and put it on our website to hope that an interested Deaf Association may contact us.

(LK) I like the idea of establishing an internship position with Gallaudet University; and interns sponsored by Gallaudet can do specific projects at the WFDYS office in Finland for the WFDYS.

(FG) I know it is a good idea to have a youth officer but I think we need to become stronger in our communication and clear our problems with our internal structure before we can start to coordinate other people and work with other people on projects.

(LK) An example of a short-term project is for a youth officer is to set up volunteer guidelines for people who wish to volunteer in developing countries. What are the steps to make this happen? I believe that the WFDYS should provide official guidelines for volunteer work with contacts, information, as well as tips to help youth to proceed with successful volunteering. Another example would be to update our WFDYS brochure, our media kit, and information in order to have better advertisements.

Decision: MM will contact specific people at Gallaudet University to discuss the possibility of establishing an internship position for the WFDYS; more details are to be approved in the Norway meeting.

13.3 Youth Officer positions in Spain and/or Venezuela

Discussion: (JAG) After Slovakia failed to follow through with youth officer position, but I have discussed it with some Venezuela ministry of education representatives and they are interested in this but I will need to make a proposal but it will be in Spanish. If we make it official, it will be in English.

(MM) Our official language is English so the final contracts and documents must be in English.

(JAG) I will begin with a proposal to see if we can establish a youth officer position in Venezuela, but if not, then we can send out that proposal to all YOM/OMs.

(RS) I believe that I can talk to my Deaf Association (of Spain) to inquire if we can set up a position for someone to work for WFDYS.

Decision: RS will investigate and set up a role within Deaf Association of Spain if it is possible to have a person to work on WFDYS. JAG will investigate with Venezuela's Ministry of Foreign Relations for establishment of a youth officer position.

14. PROJECTS WITH FRONTRUNNERS

14.1 Frontrunners DVD Sales

Discussion: (LK) According to Jaroslav Ceharik, Frontrunners 3 sold 200 DVDs (at 10 euros each). This would mean 2.000,00 euros raised for WFDYS. However, we received

only 330 euros from Frontrunners 3. This means 33 DVDs have been sold. The contact persons for this project is Jaroslav Ceharik and Carolien Doggen. I have discussed this with Knud Soondergard and his answer to this situation was that we cannot do much because it is their fundraiser and they decide to donate money to us. We do not have a contract with them.

(JAG) I propose that we contact the persons responsible for the DVD sales and ask them.

(FG) I am concerned about the usage of our logo and name in DVD sales. We need to make sure they are clear with the usage of our logo and name for their DVD sales. They can sell as much DVDs as they want but they cannot use our logo and name without giving the money to us.

(LK) We can ask them to take off DVD covers?

Decision: JAG will take the responsibility of clearing up this DVD situation and the usage of WFDYS logo for fundraising purposes. According to JAG, ZODMSP (Slovak Deaf Youth Association) and Frontrunners 3 have a contract on the DVD sales, and Knud Soondergard does have a copy of this contract. LK will obtain a copy of this contract. JAG will also request for information that we did obtain money from DVD sales; and that the money did not go somewhere else while the WFDYS name and logo has been used.

14.2 Frontrunners 4 Survey Project

Discussion: (LK) Last fall I went to Castbergaard, Denmark for lecture/projects. Frontrunners 4 had Colin Allen came to give presentation about developing countries, which inspired them to think about setting up a project in cooperation with WFDYS to investigate and do a survey about Deaf Youth YS/YOM in countries.

(RS) We had discussed this topic in Indonesia as well, to find out about YS/YOM. I made a proposal to the board of my Deaf Association to get support for this project from Spain. But, if Frontrunners 4 plan to do this project now then it will be great.

(FG) Frontrunners 4 had Colin Allen come for one week to give workshops related to developing countries, the work of WFD, and WFDYS as well. He gave us ideas on how we could set up projects that would benefit developing countries or WFD/WFDYS. My group wanted to investigate and set up a survey for YOM/YS. We want to know how many youth sections there are in the world, how many are independent or under OMs. We have developed a survey questions. We want to film ourselves asking the questions and put DVDs with the survey forms out to Deaf Associations (OMs). We want to try to start this within 3 months, as Frontrunners 4 will end by 15 May 2009. We are discussing about where we should have the forms sent to as the WFDYS do not have our own office.

(MM) The response rate of WFD's own survey tends to hover around 60%. How can we push for a higher respond rate with YOM/YS? Advertise on our website about this project?

(FG) We can put the survey on the website as a PDF and add videos to it.

Decision: The procedure for this Frontrunners 4 project will follow this order; 1) FG and his group will edit and revise the survey based on our feedback, 2) get the revised survey approved by WFDYS, Knud Soondergard and/or Colin Allen with immediate reply, 3) survey will be sent out. For DVD printing and mailing, LK will use Danish Deaf Association's resources, and LK will contact Phillipa Sandholm about the process of sending surveys from Denmark and have them be returned to WFD office in Finland. FG will oversee this whole project.

15. YOUTH ORDINARY MEMBERS

15.1 YOM Guidelines

Discussion: (LK) From WFD's board meeting minutes (22.3), they ask what the procedure will be for YOMs, other than using their application form, statues, and questionnaire.

(MM) I propose that the WFDYS take 100% responsibility; our approval becomes the approval but we notify WFD through Knud Soondergard and he can give his consent. Then this can be brought up again in WFD Board Meeting for minutes recording and final approval; but the YOM can start affiliation as soon as WFDYS approve the application forms.

(FG) I recommend that we select one person to be responsible for handing the YOM applications so we do not miss any documents.

(LK) I propose that MM take the responsibility of the YOM application process.

Decision: MM will be the YOM contact person and responsible of the application process.

Procedure: All paper documents from YOMs must be sent to the WFD but if by email then WFDYS will notify WFD. WFD is to pass all paper documents to MM. The contact person will organise and scan documents then present in WFDYS meeting for approval. Once the WFDYS approve, communication is to be made with Knud Soondergard, then WFDYS will notify YOM.

MM will revise the WFD Ordinary Members application forms for YOM applications.

15.2 Information on process in website

Discussion: (MM) We may need to add videos explaining the YOM application process and fees involved on the website.

Decision: Discussion to continue in next board meeting.

16. REVISION OF WFDYS CAMP GUIDELINES

16.1 YGA, Workshops, SIG

Discussion: (LK) We need to add information on YGA, workshops, and SIG for world congress in Camp Guidelines, specifically for Youth Camps.

Decision: Move this discussion to next board meeting.

16.2 Age range for leaders

Discussion: (LK) Norway COC has set the ages for Leaders at 21-30 years old. It is not specified in our camp guidelines. We should clarify this age difference.

(RS) I have checked guidelines again and we gave it as 18 – 30, and Norway followed it fine. Unless you think it is a problem?

(LK) I propose that Children Camp Leaders must be 18 and up; Jr. Youth Camp Leaders must be 21 and up.

(FS) I propose that all Leaders must be 21 and up of age.

Decision: All camp leaders must be between the ages of 21 and 30. This is to be added in camp guidelines.

16.3 Missing announcement

Discussion: (RS) The third announcement for camp announcements is missing from Guidelines.

(MM) I can check and clarify why this is missing from camp guidelines. I think it is a mistake.

(RS) For the record, the third camp announcement must be made two to five months prior the camp.

Decision: All board members to read camp guidelines to check for any mistakes and to approve in the next board meeting.

17. REVISION OF WFDYS ACTION PLAN 2007-2011

17.1 Sponsor developing countries

Discussion: (LK) We need to discuss the procedure of helping developing countries to come to camps; how do we help in making it happen?

(JAG) The procedure is to have developing countries potential participants to talk to their OM, and then their OM can ask WFDYS if they do not have any money.

(MM) If we have 20 people asking for sponsorship, how do we pick? What is our procedure? How do we determine how much money we have to support them?

Decision: JAG will take responsibility of starting up a basic procedure plan for how developing countries can attend camps to be discussed in Norway. Board members are to review the Action Plan 2007-2011 and discuss goals in the next meeting.

18. PUBLICITY

18.1 Payment for website development

Discussion: (MM) We are to pay Jane Jonas 250 euros for her work on the website and another 50 euros for her current work, a total of 300 euros.

Decision: MM to communicate with WFD office in Finland about payment of 300 euros to Jane Jonas.

18.2 WFDYS Website work

Decision: MM and FG will work together on website.

18.3 Support WFDYS website

Discussion: (HKC) I propose that FG take up this task of contacting the person from Frontrunners 3 on updates with the www.supportwfdys.org website.

(JAG) For the record, ZODMSP (Slovak Deaf Youth Association) is paying the website hosting, which I learned from Jaroslav Ceharik. I have asked to see a copy of contract or paperwork on website hosting but I have not received anything. Our last communication on this was in September 2008.

Decision: FG will obtain contact from Frontrunners 3 and get the full information and access for www.supportwfdys.org.

18.4 WFD News

Discussion: (JAG) WFD is no longer printing WFD News due to budget limitations. Now WFD develops an electronic newsletter.

Decision: MM to contact Phillipa Sandholm for details and deadlines on WFD news and to submit WFDYS news.

18.5 Standard powerpoint for WFDYS presentations

Discussion: (LK) We need to develop 3 age-appropriate powerpoints: 1) university level, 2) junior youth age level, and 3) children level.

Decision: MM and HKC will work together to develop standard powerpoints. RS will help translate from English to Spanish. Finalized powerpoints are to be added to WFDYS website.

19. INVITATIONS

19.1 Invitation from Dominican Republic

Discussion: (JAG) I got an invitation from Deaf Association of Dominican Republic. They ask me to attend representing WFDYS; they will cover my stay but I will pay my own flight.

Decision: Approved. JAG will check with his own Deaf Association if he can attend.

20. ANY OTHER BUSINESS (AOB)

20.1 Media/Film at Jr. Youth Camp

Discussion: (MM) We would like to obtain permission to film at Jr. Youth Camp for our archives and/or documentary purposes in the future.

Decision: LK will contact Norway COC; MM and FG will take responsibility of this project.

20.2 East Europe/EUDY

Discussion: (LK) As you all know, I am the contact person for developing countries in East Europe. I have seen how EUDY is growing bigger with strong networking around Europe. I propose that instead of establishing a contact person within WFDYS for East Europe, we only communicate closer with EUDY.

Decision: LK will communicate with EUDY about developing countries in East Europe.

20.3 Festival for Deaf Children in Russia

Discussion: (JAG) At the WFD board meeting, Valery (WFD board member from Russia) made a proposal that Russia will set up a festival for deaf children, in which the

WFD board has approved. I want to propose that we collaborate with organisers in Russia for this festival.

(LK) I would like to see the proposal and more information on this festival.

Decision: JAG will get a copy of proposal and more details to share with WFDYS.

20.4 South America Letter

Discussion: (MM) I propose to write a reply to South America based on their letter about RS's work performance as the contact person.

(JAG) I see a problem here. The letter from "South America" is not official as it is from several deaf youth. If they have problems with WFDYS, they need to talk to their OM, and then they need to talk to their Regional Secretariat. This is not connected to any official establishment. We can reply to them that we are "volunteers" and we are not trying to ignore South America.

(RS) I have a different view on response. I want to tell that we have communication problems and we will improve and we do not forget South America. We want to continue help and have projects, and I am doing it with Spain- I'm working on getting funding for projects.

Decision: LK will contact regional secretariat in South America. RS will write a response (WFDYS to approve first) then send to South America youth. Letter to be sent by 3 March 2009.

20.5 Funding information for camps

Discussion: (HKC) We need to find more information on funding for camp participants.

(JAG) I suggest you contact Juliette Dalle to see if she has any information on this.

Decision: HKC to contact Juliette Dalle on funding for camp participants.

20.6 Business cards

Discussion: (HKC) I have designed several business cards.

Decision: Design no. 3 is approved; add WFDYS logo and email on it.

20.7 Archives

Discussion: (JAG) I propose that we archive all of our documents and other things at the WFD office in Finland.

Decision: Approved.

20.8 Children/Youth UN Project

Discussion: (JAG) After our Denmark meeting, I emailed Liisa Kappupinen but I got no reply. I finally followed up with her in Chile, in which she said she would contact someone working with the UN to get detailed information on this. I am awaiting that information.

Decision: JAG to report on this in the next board meeting.

22. FUTURE WFDYS BOARD MEETINGS

Discussion: The next board meeting will be in Norway, taking place right before the Jr. Youth Camp begins. We will meet three days before camp, in either Oslo or Aal. At our meeting in Norway, we will discuss where to meet for our winter board meeting. We can meet in New Zealand in January/February 2010.

Decision: LK will contact DG and find out more information.

Timeline:

March 2009 – USA

July/August 2009 – Norway

January/February 2010 – New Zealand

July 2010 – Venezuela

January 2011 – Nepal or Saudi Arabia

July 2011 – South Africa

23. CLOSING

(LK) The meeting is now closed. I wish to thank you all for coming, and again, we welcome Florian Gravogl to his first WFDYS board meeting. Thank you MM for helping host this meeting. Have safe travels home and see you all again in Norway!

Ratified 1 August 2009

Juan Angel De Gouveia
President

Melissa Malzkuhn
Secretary

Lars Knudsen, Vice-President

Hee-Kyung Cho, Member

Florian Gravogl, Member

Daniel Greenwood, Member

Roberto Suarez, Member

World Federation of the Deaf Youth Section Board 2007-2011